

Symetry Superannuation Contribution remittance advice

We are able to accept superannuation contributions via electronic transfer or cheque.
For electronic payments we *do not* require a remittance advice. Simply follow the instructions outlined in **Section 1** of this form.
For cheque payments please complete **Sections 2 and 3** of this form and return it to us, along with the cheque.

SAVE FORM

PRINT FORM

Please complete this form using **BLACK INK** and print well within the boxes in **CAPITAL LETTERS**.

Please return this form to us via:

Post: Symetry
 Locked Bag 3460
 GPO Melbourne VIC 3001

Telephone (for assistance) 1800 880 219

1 ELECTRONIC PAYMENTS

To allow us to process contributions as efficiently as possible, electronic payments are our preferred contribution method. When making an electronic payment, please provide the payment details as outlined in the table below to ensure we can accurately report and apply the contributions to the member's account.

Account name: (Member's name)

BSB: 067-788

Account number: The Client Reference Number (CRN) (this unique number can be obtained by contacting your servicing adviser or Symetry Service and Support on 1800 880 219)

Description: You must enter the 2 digit contribution code as listed below and your employer's details. For example, a Super Guarantee contribution on behalf of an employee of ABC Company Ltd will show 'SG – ABC Company Ltd'

Contribution codes:
SG (Super Guarantee), **SS** (Salary Sacrifice), **EM** (Employer Additional), **AW**¹ (Award), **MC** (Member)

Please note: We are unable to split contributions sent electronically. If the payment includes two different contribution codes, please send separate electronic payments for each code.

2 MEMBER AND CONTRIBUTION DETAILS FOR CHEQUES

Please make cheque payable to: **ALL Symetry Personal Retirement Fund Symetry Foundation Super and Pension – (member's name)**

Member number	Member name	Super Guarantee	Salary Sacrifice/ Employer Additional	Award ¹	Member Personal	Total
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

3 EMPLOYER DETAILS

Company

Contact name **Telephone**

Email

From 1 July 2013 the Government will begin phasing in mandatory electronic contributions. This may remove the ability for your employer to contribute Superannuation Guarantee contributions by EFT or cheque.

¹ Please provide signed confirmation of eligibility from employer when making Award contributions.